

Fornham St Martin cum St Genevieve Parish Council

APPROVED Minutes of the Parish Council Meeting & AGM held on Thursday 8th May 2025 at 7.30pm in Village Hall

Councillors present: Clive Last (CL) Chair, John Rushman (JR) vice-chair, Paul Butler (PB) and Brandon Mahon (BH)

In attendance: Locum Clerk Justin Hook (JH), County Cllr Rebecca Hopfensperger RH), Hannah Cuthbertson, All Saints Resort (HC) and 3 members of the public

Apologies received: Vicky Bright (Clerk)

Public forum.

Resident notified the Council that the planter by the village hall had been emptied by thieves. Previously a couple of plants have gone missing, but this time all of them were stolen. Resident upset, not just at the loss, but because of the time invested also.

Council resolved to appoint a budget of £30 for the purchase of replacement plants.

Resident raised the issue of collie moth larvae and woolly aphids on the playing field and suggested spraying to eliminate. Council questioned safety of spray and timings, with satisfactory answers.

Council resolved for resident to purchase the necessary chemicals and spray the affected areas, cost circa £17 for materials to be billed to Council

25/05/01. Election of officers. With the resignations of John Borrett (Chairman), Penelope Borrett and Mike Collier (Vice Chairman) tendered at the prior Annual Meeting, Council resolved to elect Clive Last as Chairman and John Rushman as Vice Chairman. Both signed their Declaration of Acceptance of Office.

25/05/04. Declaration of acceptance of office by members. Brandon Mahon was previously Co-opted as councillor and signed his Declaration of Acceptance of Office.

25/05/05. Declaration of members interest. Clive Last declared that the planning application DC/25/0473/FUL Rathkeltair Lodge Barton Hill, was a neighbour and friend.

25/05/06. Appointment of Councillor responsibilities and representatives on outside bodies. The following appointments were agreed;

SALC Liaison - Clerk

WSC Liaison - Chair and Clerk

Planning Applications - full council

Playing field and play equipment - John Rushman

Street Lighting - all councillors and clerk to SCC

VAS equipment - Brandon Mahon and volunteer Matthew Kemsley

Defibrillator - Brandon Mahon and volunteer Simon Loughe

Village planting - volunteer David Randall

Asset risk management - Brandon Mahon

The representation in respect of Village Hall committee, and Trees and Footpaths were left for decision at next meeting.

25/05/07. Appointment of Responsible Financial Officer. This item was deferred until next meeting as Clerk was not present.

25/05/08. Adoption of asset register. A schedule of the PC assets was circulated and Chairman signed as a true record.

25/05/09 Adoption of Annual Governance Statement. A formal resolution to accept was unanimously agreed and Chairman authorised to sign.

25/05/10.i Adoption of accounts and bank reconciliation y/e 31/Mar/2025. These were formally examined and approved and Chairman authorised to sign.

/10.ii Accounting statements for 24/25 financial year. Formal resolution accepted and Chairman authorised to sign.

25/05/11. Budget 2025/26. The budget as prepared, with comparisons with prior year actuals was presented by Chairman and unanimously accepted and Chairman authorised to sign.

25/05/12.i. Financial risk assessment. The presented document was examined and accepted and the Chairman authorised to sign.

/12.ii. Effectiveness of internal controls, audit and appointment of auditor for

2025/26. The formal resolution was presented to the meeting and approved and the Chairman authorised to sign.

25/05/13.i Adoption of NALC 2025 Model Financing Regulations. Resolution adopted and Chairman authorised to sign.

/13.ii Adoption of NALC 2025 Model Standing Orders. Resolution adopted and Chairman authorised to sign.

25/05/14. Adoption of annual statement of Payments and Direct Debits. Presented schedule approved for Chairman to sign.

25/05/15. Consideration of annual donations. Item deferred to next meeting when Clerk present.

COUNCIL ORDINARY BUSINESS

25/05/16. Minutes of previous meeting held 14th April 2025 duly adopted and signed by the Chairman (CL).

25/05/17. Planning applications (for consideration).

i) DC/24/1660/FUL AMENDED Land at Fornham Park, Fornham St. Genevieve for equestrian use and stabling. The council took note of the planning officer comments and examined the new plan showing BNG requirements. **No objection.**

ii) DC/24/0538/FUL Re-consultation. Three tennis courts at All Saints Hotel. The council had no objection to the application as long as change from Racquetball courts to Tennis courts was clearly shown on the plan submitted with the revised application and the requirement for acoustic fencing and tree screening, in the original application, was maintained. **No Objection providing revised plan posted to planning portal.**

iii) DC/25/0473/FUL. one self build dwelling (after demolition of existing)at Rathkeltair Lodge, Barton Hill. The council took notice of the planning officers written comments and examined the revised plan on the WSC portal. **Holding objection removed.**

v) DC/24/1671/TPO Ash Tree removal at The Laurels, Parklands Green , St Genevieve
Application refused by WSC Arboricultural office.

vi) DC/24/1223/FUL Reinstatement of 10m high golf ball safely fence on All Saints Golf course where it abuts 22-29 Pigeon Lane.
Pending Decision by WSC.

vii) DC/24/1091/FUL All Saints Hotel. Additional parking area for 15 cars.
Application approved by WSC.

viii) DC/20/0496/FUL. 68 lodges with landscaping at St Genevieve Lakes, from Bury Road to B1106 at Timworth.
Long standing application Pending Consideration by WSC.

25/05/18 Highways Footpaths and Trees

i) white lining outside Woolpack Pub completed.

ii) Signage at B1106 at Culford/West Stow junction. Improvements to signage made and vegetation cut back. Still in discussion with SCC regarding VAS illuminated signage.

iii) Overgrown Trees at Lark Valley footpath. SCC inspected and does not meet criteria for any action at this point.

iv) Mud/flooding on Barton Hill/Tollgate footpath. Dry weather has cured problem for time being. Will inspect again in autumn to see if remedial raising of footpath in worse area and drainage works by private landowners on both sides of road have cured problem.

v) Overgrown vegetation on footpath Barton Hill/Tollgate. This and footpath to village will now be managed by PC via private contractor but WSC will meet costs.

vi) Audit of Signage and cleaning proposal. carried forward to next meeting (JR).

25/05/19 Parish Matters

- i) Weekly and monthly inspections for H&S, reported as no issues. Rota for ongoing inspections agreed (JR).
- ii) Regular alarm activation at Sewage pumping station St Genevieve. Now resolved.

25/05/20 Finance & Policies.

- i) Bank reconciliation and list of payment/receipts from May 2024 presented to Councillors pre meeting and formerly adopted and signed by Chairman
- ii) Payment schedule of outstanding amounts presented to Councillors. All agreed and bank authorisation signed by two signatories.
Council noted the bank mandate needs to be amended to reflect change of Councillors (VB and CL).

25/05/21 Councillors reports and items for future agenda

- i) No new matter were forthcoming other than urgent necessity to attract new councillors. 3 new members would be ideal and applications to be invited in next edition of The Bugle. Meanwhile any interested parties please contact Clerk or Chairman.

Next meeting Thursday 12th June at Village Hall, followed by King George Playing Field Charity Trustee Meeting.

Meeting closed at 21.30.

In the Clerks absence, these minutes were drafted by the Chairman of the Council.

To be signed by the Chairman at the next meeting of the Parish Council, Thursday 12th June.

Signed: *Clive Last*

Date: 12/6/2025