

Fornham St Martin cum St Genevieve Parish Council

Clerk: clerk@fsmcg-pc.gov.uk

Chair: Cllr Clive Last | Vice Chair: Cllr John Rushman

Councillor's summons to attend the

Meeting & AGM of Fornham St Martin cum St Genevieve Parish Council

To be held on Thursday 21st May 2026 at 6.30pm, in the Village Hall, The Street, Fornham St Martin
IP31 1SW

*Except where members of the public have been excluded due to the confidential nature of the business, any person may film, photograph, audio record or use social media to report on meetings of the Council, including any public comment and/or questions. Persons intending to report are requested to give notice before the start of the meeting to the Clerk or Chair of the Council to enable reasonable facilities to be afforded.

AGENDA

1. Council to elect Chair.
2. Council to Elect Vice Chair.
3. Signing of Declaration of Acceptance of Office forms.
4. Council to appoint a Responsible Financial Officer.
5. Chair's welcome & apologies for absence.
6. To receive any Declarations of Members' Interests.
7. Approve and adopt the two sets of minutes from council meeting 9th April 2026.
8. To receive County & District Councillors reports.
9. **PUBLIC FORUM** 10 minutes.
Council to receive questions and issues on matters arising from the agenda and from the village.
10. Planning applications.
Council to consider the following planning applications
 - i. DC/26/0167/FUL ****RE-CONSULTATION**** *to include Amended location and block plan (drawing no. 001 A) / BNG metric / BNG statement*
Planning application - single storey rear extension to create new golf clubhouse facility with external paved terrace at ground floor level and a paved terrace at roof level.
All Saints Hotel The Street Fornham St Genevieve Suffolk IP28 6JQ
 - ii. DC/26/0198/FUL ****RE-CONSULTATION**** *to include - Amended location and block plan (drawing no. 001 A) / Amended proposed floor plan and elevations (drawing no. 003 C) / Parking Overview Statement*
Planning application - a. infill extension below existing first floor gymnasium b. single storey curved link extension to health club spa.
All Saints Hotel The Street Fornham St Genevieve Suffolk IP28 6JQ
11. Finance.
Council to consider and approve the following;
 - i. Authorisation for outstanding invoices & payments – **Total: £4,834.72**
 - ii. Payments received for March – **Total: £40,410.84** (£13.08 interest / £38,000.00 precept / £2,397.76 grants for tools / pavement & hedges)

- iii. Bank balances to end of March – **Total: £67,352.16** (£2,184.51 current / £65,167.65 savings)
 - iv. Bank reconciliation for April
12. End of year finance & audit.
- i. To consider, approve & sign Section 1 of the AGAR form
 - ii. To consider, approve & sign Section 2 of the AGAR form
 - iii. To review & approve the supporting statement and explanation of variances for audit
13. Clerks update.
- i. Street signs School Lane & Oak Close
 - ii. Volunteering group
 - iii. Playing field gate
 - iv. All Saints Resort, walk around
 - v. Meeting with Waste Hub
 - vi. Increased traffic on B1106
 - vii. Children’s play area improvements
 - viii. Bend in road sign
 - ix. Bus stop damage, Barton Hill
 - x. Lawn mower
 - xi. Hedges in Park Avenue
 - xii. Internal audit
14. Councillors reports.
- xiii. Weekly & monthly play park inspection reports - Cllr Rushman/Cllr Butler
Council to receive updates from monthly report and Cllrs bi-weekly visual inspections.
 - xiv. Speeding in the village - Cllr Mahon/Clerk
Council to receive proposal for full “Fornhams” VAS locations & request for funds.
 - xv. Asset risk register – Cllr Mahon
Council to receive asset risk register and report of findings.
15. Grass cutting contract
Council to discuss grass cutting quotes / contracts.
16. Playing field gate
Council to discuss quote for £337.50 to sand and treat the memorial gates.
17. Playing field / football pitch hire
Council to discuss request to use/hire the pitch for Monday night football training sessions.
18. Playing field parking for the Garden Club
Council to discuss request for Garden Club to park on the field. Confirm dates.
19. Bus stop improvements opposite Oak Close.
Council to discuss ideas / options.
20. Community Governance Review
Council to discuss CGR proposal, for new combined authority name and Cllr numbers.
WSC suggesting The Fornhams Parish Council.
Clerk suggesting Fornham Parish Council as it rolls off the tongue easier and provides a shorter URL for website and email - i.e. www.fornhamparishcouncil.gov.uk or www.fornham-pc.gov.uk.
An alternative is Three Fornhams Parish Council with the domain www.threefornhams-pc.gov.uk.

WSC suggesting total of 11 Cllr places - 5 Cllrs for All Saints (currently 6), 5 for St Martin (currently 3) and 1 for St Genevieve (currently 2).
All Saints currently have 8 Cllr places and St Martin cum St Genevieve have 7 (total 15 places).
Clerk's suggestion 6/6/2 gives room for current, plus expansion.

21. Correspondence.

- i. Sold sign in the village
- ii. Footpath up Old Thetford Road and along the back to The Drift. Residents concerned about tree & hedge clearing in the area. Planning application lodged but works begun
- iii. Concern over mowing in the village and vandalism of wild areas
- iv. Concern over bus stop vandalism
- v. More thanks and appreciation for pavement clearing (Barton Hill to Bury)
- vi. VAS battery – replacement required

22. Items to be raised on a future agenda.

23. Date of next meeting.

Next meeting to be held on June 11th 2026, at 6.30pm in the Village Hall.
Council to discuss date of next meeting as Clerk is to be on holiday and now only three weeks away – options: postpone / cancel meeting / somebody else take minutes.

Signed: *Justin Hook* Clerk & RFO

Date: 15th May 2026