

Fornham St Martin cum St Genevieve Parish Council

Clerk: clerk@fsmcg-pc.gov.uk

Chair: Cllr Clive Last | Vice Chair: Cllr John Rushman

Councillor's summons to attend the

Meeting of Fornham St Martin cum St Genevieve Parish Council

To be held on Thursday 9th April 2026 at 6.30pm, in the Village Hall, The Street, Fornham St Martin IP31 1SW

*Except where members of the public have been excluded due to the confidential nature of the business, any person may film, photograph, audio record or use social media to report on meetings of the Council, including any public comment and/or questions. Persons intending to report are requested to give notice before the start of the meeting to the Clerk or Chair of the Council to enable reasonable facilities to be afforded.

AGENDA

1. Chair's welcome & apologies for absence.
2. To receive any Declarations of Members' Interests.
3. Approve and adopt the minutes from council meeting 12th March 2026.
4. To receive County & District Councillors reports.
5. **PUBLIC FORUM** 10 minutes.
Council to receive questions and issues on matters arising from the agenda and from the village.
6. Planning applications.
Council to consider the following planning applications
DC/26/0487/VAR
West Suffolk Operational Hub Bury Road Fornham St Martin IP31 1FE
Planning application - variation of condition 1 of DC/24/1072/VAR to allow use of amended plans for waste transfer area of site for municipal operational hub comprising waste transfer station, household waste recycling centre (including reuse building), fleet depot (including offices), public realm maintenance depot and associated infrastructure including accesses, paths, internal roads and paths, parking, weighbridges, and landscaping
7. Finance.
Council to consider and approve the following;
 - i. Authorisation for outstanding invoices & payments – **Total: £3,903.01.**
 - ii. Payments received for March – **Total: £395.59** (£383.60 advertising / £11.99 interest).
 - iii. Bank balances to end of March – **Total: £30,900.78** (£746.21 current / £30,154.57 savings).
 - iv. End of year bank reconciliation for 2025/26.
 - v. End of year finance report for 2025/26.
 - vi. Moving unspent funds to earmarked reserves
 - a. £3.5k to NEW bend sign reserve
 - b. £1k to NEW asset reserve
 - c. £4.9k to play area refurbishment reserve
 - d. £3,650 to NEW village works reserve
 - vii. Reallocating £1k noticeboard reserves for more appropriate use

8. Council to review and consider Direct Debits and Standing Orders.
Direct Debits – Nest Pensions, ICO, WSC bin collections (consider paying bin collection as annual sum)
Standing Orders – Clerks salary
9. Council to review and consider the new Grant awarding Policy.
10. Council to review the website accessibility report and statement.
11. Councillors to agree to receiving agenda summons via email.
12. Highways, footpaths and trees.
Clerk to update on overgrown pathways in the village.
13. Clerks update.
 - i. Street signs School Lane & Oak Close.
 - ii. Volunteering group.
 - iii. Playing field gate.
 - iv. All Saints Resort, walk around.
 - v. Meeting with Waste Hub.
 - vi. Barton Hill pavement issue.
 - i. Village welcome packs.
 - ii. Increased traffic on B1106.
14. Councillors reports.
 - iii. Weekly & monthly play park inspection reports - Cllr Rushman/Cllr Butler.
Council to receive updates from monthly report and Cllrs bi-weekly visual inspections.
 - iv. Speeding in the village - Cllr Mahon/Clerk.
Council to receive proposal for full "Fornhams" VAS locations & request for funds.
15. Children's play area improvements.
Clerk and Cllr Rushman to update.
16. Trim trail at the play park.
Clerk and Cllr Rushman to update.
17. Bend in the road sign.
Clerk and Cllr Rushman to update.
18. Bus stops at Oak Close and opposite the Church/Woolpack.
Council to discuss ideas / options.
19. Correspondence.
 - i. Sold signs in the village
 - ii. Thanks and appreciation for pavement clearing.
 - iii. Potential volunteer, and volunteer group job, tree issues and thank and appreciation for The Bugle.
 - iv. NCCZ stickers
20. Items to be raised on a future agenda.

21. Date of next meeting.

Next meeting to be the Parish Council AGM held on April 9th 2026, at 6.30pm in the Village Hall.
The Annual Parish Meeting will be held prior to this at 6:00pm in the Village Hall.

CLOSED SESSION

Pursuant to Public Bodies (Admission to Meetings) Act 1960, members of the public and press are excluded from this section of the meeting.

1. Council to discuss the Clerks performance review.