Fornham St Martin cum St Genevieve Parish Council
Clerk: clerk@fsmsg-pc.gov.uk
Chair: Cllr John Rushman | Vice Chair: Cllr Brandon Mahon

Councillor's summons to attend the

Meeting of Fornham St Martin cum St Genevieve Parish Council

To be held on Thursday 12th November 2026 at 6.30pm, in the Village Hall, The Street, Fornham St Martin IP31 1SW

*Except where members of the public have been excluded due to the confidential nature of the business, any person may film, photograph, audio record or use social media to report on meetings of the Council, including any public comment and/or questions. Persons intending to report are requested to give notice before the start of the meeting to the Clerk or Chair of the Council to enable reasonable facilities to be afforded.

AGENDA

1. Chair's welcome & apologies for absence.

2. To receive any Declarations of Members' Interests, or Dispensation Requests.

3. Approve and adopt the minutes from council meeting 8th October 2026.

4. To receive County & District Councillors reports.

5. **PUBLIC FORUM** 15 minutes.
   Council to receive questions and issues on matters arising from the agenda and from the village.

6. Planning applications.
   Council to consider the following planning applications
   i. DC/26/1558/FUL
      All Saints Hotel The Street Fornham St Genevieve Suffolk
      Planning application - overspill car park with associated soft landscaping and tree screening
   Council to receive the following update
   i. DC/26/1241/FUL **(holding objection vote recorded at September meeting)**
      Further information has been added to the planning portal
      Clerk has shared report from Parish Planning Review

7. Finance.
   Council to consider and approve the following;
   i. Authorisation for outstanding invoices & payments – **Total: £2,289.81**
   ii. Payments received for October – **Total: £86.07** (£68.31 advertising, £17.76 interest)
   iii. Bank balances to end of October – **Total: £37,124.61** (£527.48 current / £38,597.13 savings)
   iv. Bank reconciliation for October
   v. Budget proposal 2027/28
   vi. Precept proposal 2027/28

8. Clerks update.
   i. Volunteering group update
   ii. White lines, B1106 bend
   iii. Bus stop improvements – Oak Close
   iv. Fencing Russel Baron Road
   v. Manhole opposite Fornham House
   vi. Quiet lane Mill Road and across
   vii. Bank mandate update

viii. Bugle distributor team member required – St Genevieve (circa 70 units)
ix. Welcome one page leaflet
x. Dog fouling signs
xi. Bend sign update
xii. Playing field bulb planting
xiii. Memorial garden
xiv. CiLCA training
xv. Planning training & changes to planning process
xvi. New Cllr
xvii. Defib supplies
xviii. Remembrance wreath

9. Policies & documents.
Council to review and adopt the following documents;
i. Standing Orders
ii. Financial Regulations
iii. Code of Conduct
iv. Model Publication Scheme
v. Freedom on Information

10. Councillor's reports.
i. Weekly & monthly play park inspection reports - Cllr Rushman/Cllr Butler
Council to receive updates from monthly report and Cllrs bi-weekly visual inspections.
Council to note specifically works required to play park gates, and slippery surfaces – all low risk.
ii. Speeding in the village - Cllr Mahon/Clerk

11. CGR Update.
Grouping with Fornham All Saints Parish Council has been approved.
Council to discuss a working party to begin to look at requirements and begin to plan.
Council to discuss options for 2027/28 precept / budget – do we want to produce separate budgets and precepts for the coming year, and merge in 2028/29, OR merge budget and precept at point of merger in April 27.

12. Combining The Bugle & The Village Voice, plus review of advertising fees.
Council to discuss when to merge magazine – potential from Feb/Mar when next advertising year starts, OR offer free issue Feb/Mar and start billing Apr/May under new council.
Council to discuss options for new magazine name – potential competition in next magazines.
Council to consider revised advertising costs, based on increased reach (550 FSMSG + 350 FAS).

13. Basal growth on trees on The Street.
Council to review quote to have basal growth removed, OR basal growth removed and crowns lifted.

14. Bank from Rectory to village gates.
Council to discuss quote to have dead wood removed from the bank, and bank tidied up, vegetation pushed back around village sign.

15. Village works.
As per list of jobs identified in Cllr Mahon's review of assets, a quote has been received from Susan Pocklington for various works.

16. Election costs.
Council to note parish Council Elections in 2027, and potential costs involved.

If seats contested, then election costs could be in the region of £2,500 - £4,000.
If not contested, then costs circa. £100 for administration.

17. Consultation on Council Tax Reduction Scheme.
    Council to discuss proposal to extend temporary Council Tax Reductions Scheme, allowing 100% reduction in Council tax for low income households and those facing financial hardship, benefitting around 4,900 people in West Suffolk

18. Correspondence.
    No other correspondence received.

19. Items to be raised on a future agenda.

20. Meeting dates for 2027.
    Council to approve meeting dates for first quarter of 2027.
    January 14th / February 11th / March 11th

21. Date of next meeting.
    Next meeting to be the held on 14th January 2027, at 6.30pm in the Village Hall.

Signed: Justin Hook Clerk & RFO Date: 8th November 2026