Fornham St Martin cum St Genevieve Parish Council Payments for approval at full Council meeting on: **21st May 2026**

Invoice	Payee	Details	Total	VAT	Net	Power to Pay*
11	J Hook	Clerk's salary, April	£ 832.66	£ -		1
12	J Hook	Clerk's expenses	£ 63.87	£ 10.64		3
13	Nest	Clerk's pension	£ 29.88	£ -	£ 29.88	1
14	SALC	Subscription 2025/26	£ 493.03	£ -		3
15	Mrs D Pott	Litter picker	£ 145.09	£ -		8
16	Ford Fencing	Adjustments to playing field gate & post	£ 320.00	£ -		5
18	CCTS	Pavement & hedges work	£ 2,880.00	£ 480.00		12
17	Lloyds	Bank charges	£ 4.25	£ -		3
19	D Randall	Planting & weed control	£ 65.94	£ -		5
	Total Payments		**£ 4,834.72**	**£ 490.64**		

Invoices – Check arithmetic, matter to which invoice relates is included on the invoice, payment is the correct amount, payee consistent with invoice. Approvers to both initial the invoice and the authorisation sheet.

Ensure Council has 'the power to pay' all items.

No expenditure will be incurred that will exceed the amount provided in the budget. Complete VAT reclaim.

Bank reconciliations completed monthly by the Clerk & RFO. All cashbook entries check against bank statements, receipts and other supporting documentation and balance tested against cash and unpresented cheques.

1. **Staff:** Local Government Act 1972 S.112
2. **S137:** Local Government Act 1972 s.137
3. **General:** Local Government Act 1972 S.111
4. Small Holdings and Allotments Act 1908 ss.23,25
5. **Recreation:** Public Health Act 1875 s.164
6. Public Health Act 1980 ss.43, 50
7. **Newsletters & websites:** Local Government Act 1972 S.142
8. Litter Act 1983 ss. 5,6
9. **Charity:** Charities Act 2011, ss. 298-303; Local Gov. Act 1972, s.139 (1)
10. **Churchyard:** Local Government Act 1972 S.215
11. **Street Lighting:** Parish Councils Act 1957, s.3; Highways Act 1980, s.301
12. **Trees/shrubs.verges:** Highways Act 1980, s.96

Prepared By: Justin Hook
Responsible Financial Officer

Sign & Date:

First Signatory:

Sign, Print & Date:

Second Signatory:

Sign, Print & Date: